



Swyncombe Parish Council 1

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MINUTES OF THE 'REMOTE MEETING' OF SWYNCOMBE PARISH COUNCIL HELD ON MONDAY 14th SEPTEMBER 2020 AT 7PM

Present:

Councillors:

Liz Longley (EL)
Peter Green (PG)
Peter Willis Fleming (PWF)
Sam Fielden (SF)

In Attendance:

Officer:

Peter Regent (PR)
Kristina Tynan (KT)

31/20 Apologies for absence

Tracey Taverner

32/20 Chairman's Remarks

There were no Chairman's remarks.

33/20 To receive Declarations of Interest

There were none notified.

34/20. Minutes of the Swyncombe Parish Council Meeting held on 22/6/20 and 9/7/2020 be signed as a correct record

Resolved: That the minutes from the above meetings are a correct record of this meeting and that they be signed by the Chairman when possible.

35/20 Matters arising from the Minutes/Previous Actions

War Memorial – the lettering has been done. We received grant from our District Councillor of £500 towards this work.

36/20 To receive reports from:

1. **District Councillor** – AB has sent her apologies. There was no report.
2. **County Councillor** – SH has sent his apologies. SH notifies SPC by email of any information needed to be shared.
3. **Thames Valley Police** – It was noted that they have caught a few people who were hare coursing.
4. **Cricket Club** – PR said that it was a very slow start to the season due to COVID 19. However, with all matches played they won them all. A 100% record for 2020. PR said that some of the grant given by SODC has been spent and all items had been approved by SPC and purchased by them. The one item that would be useful would be a roller for the cricket pitch which would cost in the region of £1500 and would last for the next 20-30 years. The Clerk has a spreadsheet of the items which the grant has been used for and to date the spend is £3706.57.

Resolved: That in principle SPC approve this purchase subject to the cost being £1500 or under. The decision to be delegated to EL, PG and the Clerk.

37/20 Financial Matters: To receive the Balance of Accounts and Budget Update and to approve the list of Payments

1. **To receive the Balance of Accounts and Budget Update for 2020/2021** -These are shown below:

Budget 2020/2021**Swyncombe Parish Council****INCOME**

SODC Precept	6156.41	3078.21
Cricket Pavilion Rent	1000.00	1000.00
Interest	0.70	0.17
Grants Received	0.00	10500.00

BUDGET	ACTUAL
	01/04/2020
2020/2021	05/08/2020
£7,157.11	£14,578.38

EXPENDITURE

Subscriptions (OALC & ORCC, CPRE)	200.00	117.02
Insurance – SPC	220.00	192.81
- Cricket Club	470.00	0
Cricket Ground Maintenance	500.00	500
SODC Non-Business Rates - Cricket Pavilion	140.00	0
Interior Decoration of Pavilion	200.00	0
Cricket Ground Rent	100.00	0
Maintenance (Tree Works) clearance	1000.00	350
External Auditors Fees	0.00	0
Internal Audit	70.00	72
Grass cutting/Misc	225.00	120
Clerk Salary INCL ni/tax	1550.00	306.40
HM Inland Revenue Employer Cont	0.00	0
Petty Cash	200.00	0
Celebration Remembrance Day	100.00	0
Meeting Hall Rental	24.00	0
Bus Shelter and Bench Improvements	300.00	0
Website Costs/Domain Name	50.00	0
Comet Community Bus Service	250.00	0
PAT Testing	100.00	0
Election Costs	100.00	0
Speed Surveys/Signs	0.00	0
Misc Stone Mason	0.00	292.5
Contingency/Earmarked	1189.27	
Covid 19	0.00	3706.57
	6988.27	5350.90

SURPLUS/DEFICIT**Firework Fund**

Ticket Sales	1700	1700
Fireworks	-1700	-1700

SURPLUS/DEFICIT (Underspend or Overspend)

	0	0
	697.53	697.53
Balance Cfdw	£697.53	£697.53

Bank Balances as at 5th August 2020

Current Account	27772.16
Reserve Account	527.98
Total	28,300.14

2. To receive the End of Year Budget for 2019/2020 – This was sent out to Councillors and noted.

3. To approve the list of Payments

Payments made since 23rd June 2020

To Whom		CHQ No	Incl VAT	VAT	Excl VAT
SCC	Items from Covid Grant	645	2831.54	261.40	2706.57
K Tynan	Salary	646	230.40		230.40
HMRC	Tax and NI	647	76.00		76.00
OALC	Subscription	648	523.60	87.27	436.33
SCC	Items from Covid Grant	649	136.43		136.43
Cancelled		650			
SCC	Line Marker	651	268.00		268.00
SKP Solutions	Internal Audit	652	72.00		72.00
N Payne	Tree Work	653	350.00		350.00
Total			4487.97	348.67	4275.73

It was noted that EL will be meeting Mr Payne to discuss tree works needed.

4. Signatories on Accounts and Internet Banking – on -going

5. Clerk Salary

Resolved: To increase the Clerk's salary by 3.9% from 1st April 2020.

38/20 Planning Matters -EL

Planning Applications

P20/S3054/FUL Marigay Russells Water RG9 6EU - Demolition of the existing dwelling and erection of a replacement 4-bedroom dwelling with detached garage (amendment to applications P17/S1319/FUL and P18/S2038/FUL)

No Objection On condition that an external lighting proposal is submitted to mitigate light pollution in the AONB. We would also appreciate a lighting proposal for the long drive. The Council approve of the Arboricultural assessment.

P20/S2737/FUL Marigay Road Running Through Russells Water Russells Water RG9 6EU - New site boundaries and landscaping on land adjacent to Marigay, Russell's Water RG9 6EU (amendment to P18/S1500/O and P19/S2215/RM for the erection of a single storey 3-bedroom dwelling)

Swyncombe Parish Council are concerned that this application is contrary to the approved applications P18/S1500./O and P19/S2215/RM, in that the trees to be retained in both applications along the north boundary have been removed, and the proposed 1.8 m high close board fence is already in place prior to the application being granted. We would have submitted a holding objection, subject to a further comprehensive Arboricultural assessment being carried out on the site, and would ask the planning authority for an investigation

Planning Decisions

P20/S2266/FUL 30 Maidensgrove RG9 6EX - Demolish existing store, erect new store – SODC has granted Planning Permission – This was noted.

Bridleway Barn- It was noted that the gate installed is below 2m and therefore can be installed under permitted development.

Other Planning Issues

1. **NALC Consultation** – This was noted.

2. **Chalgrove Airfield Application** – It was noted that there is a decision date of the 9th October 2020. It was noted that if this is refused, Homes England will appeal.

3. **Local Plan** – This is currently under examination.

4. **Government White Paper** – It was agreed that we respond to this and PWF will put together a draft of objections as it was agreed that this would have a negative impact on the planning process. PWF will email this for agreement by Councillors prior to it being sent.

39/20 Highway Issues SF

1. **Traffic Calming and Park Corner** – Discussion of measures including white gates, roundels etc – It was agreed that the Clerk investigate gates made from a recyclable material in the first instance.

2. **Automated Signs** - The signs from Evolis will be ordered by Watlington Parish Council. It was noted that we will need to purchase a padlock and jubilee clips. EL will draft an email to be sent to residents. It was noted that there will be some costs related to this as we will need to pay someone to move it to/from other parishes.

3. **Coates Lane** – The work will start next Monday all residents affected have been spoken to and they will be able to park their cars in the cricket field whilst the work is being carried out. The Parish Council will order and pay for the sign. We have obtained 3 quotes. SF stated that they will need to ensure that they know where the water pipes are located.

40/20 General Issues

1. **Litterblitz** – It was agreed that residents can do this on their own and in their own time if wished. Residents taking part should wear a yellow jacket and gloves. SF will leave a trailer at an arranged place. KT to see if SODC would pick up the bags.

[**Post Minute Note:** SODC will not do this at the current time due to COVID 19]

2. **Coates Lane** – new sign – It was agreed that EL/PG/PR and the Clerk be delegated to agree on which company to use. It was also noted that the delivery charges varied substantially. SPC will add this to their insurance policy.

[**Post Minute Note:** The Company agreed was 'A Sign of the Times']

3. **Shopping Bus** – PWF said that this is going very well. A maximum of 6 people can use it per trip.

4. **Bonfire Night** – The Bonfire Committee will be meeting soon to discuss this and whether it can go ahead safely.

[**Post Minute Note:** This did not take place due to COVID 19 restrictions]

7. **Parish Portrait** - PWF said his target for completing this is still 2022.

8. **SPC Land to be registered** –On-going

9.VJ Day Event– This was cancelled due to COVID 19. A decision on Remembrance Day will be made depending on the restrictions at the time.

41/20 Correspondence

There was no correspondence that needed discussion.

42/20 Date of Next Meeting

MONDAY 7TH DECEMBER AT 7PM VIA ZOOM

43/20 Other Matters for Discussion at the discretion of Chair

There was no AOB raised.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9PM