



# Swyncombe Parish Council

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## MINUTES OF THE MEETING OF THE SWYNCOMBE PARISH COUNCIL HELD ON MONDAY 2<sup>nd</sup> MARCH 2020 AT THE CRICKET PAVILION, COOKLEY GREEN AT 7PM

**Present:**

**Councillors:**

Liz Longley (EL)  
Tracey Taverner (TT)  
Peter Green (PG)  
Peter Willis Fleming (PWF)  
Sam Fielden (SF)

**Officer:**

Kristina Tynan (KT)

01/20 Apologies for absence

There were none.

02/20 Chairman's Remarks

There were no remarks.

03/20 To receive Declarations of Interest

There were no declarations of interest notified.

04/20 Minutes of the Swyncombe Parish Council Meeting held on 2/12/2019 to be signed as a correct record

**Resolved:** That the minutes from the above meetings are a correct record of this meeting and that they be signed by the Chairman.

05/20 Matters arising from the Minutes/Previous Actions

1. **No Parking Sign by Bus Shelter** – PG is hoping to do this on the 21<sup>st</sup> March. An auger will need to be borrowed. KT can organise this.

06/20 To receive reports from:

1. **District Councillor**- There was no report.

2. **County Councillor** -- Cllr Steve Harrod had sent his apologies – His latest report has been circulated to Councillors.

3. **Thames Valley Police** – A report from our PCSO Janice Smith has been emailed out.

4. **Cricket Club** – There was no report.

07/20 Financial Matters: To receive the Balance of Accounts and Budget Update and to approve the list of Payments

**1. To receive the Balance of Accounts and Budget Update for 2019/2020**

The Clerk had not updated the budget as she is working on the year end figures. The Balance of Accounts as at 5<sup>th</sup> February were:

**Current Account:** £15,133.64

**Reserve Account:** £ 527.63

**Total: £15,666.27**

## 2. To approve the list of Payments

### Payments to be authorised at SPC Meeting 2nd March 2020

		<b>CHQ No</b>	<b>Incl VAT</b>	<b>VAT</b>	<b>Excl VAT</b>
24/01/2020	Henley Glass	634	72.89	12.15	60.74
02/03/2020	Nettlebed GNS	635	240.00		240.00
			<b>312.89</b>	<b>12.15</b>	<b>300.74</b>

## 3. Internal Control Review

**Resolved:** That the Internal Control Review paper be agreed.

## 4. Signatories on Accounts and Internet Banking

EL and the Clerk will meet and complete the form which can then be emailed to PG for his details.

[ **Post Meeting Note:** Due to COVID 19 a meeting has not been possible to arrange]

5. **Clerks Salary Review** – EL and PG to do this.

## 08/20 Planning Matters -EL

### 1. Planning Applications

**Appeal** – P19/S1419/HH- 7 Park Corner, erection of a rear extension- **Appeal was allowed.**

**Planning Application** P19/S1743/HH - Rose Cottage Russells Water

Boundary fencing and the installation of 2 x sewage treatment plants on garden land adjacent to Rose Cottage (Retrospective). (As amended by plan received 2019-09-30 to remove summerhouse and change boundary fencing to post and rail fence with hedgerow).

It was noted that these works have not yet been done. SPC are keeping an eye on this issue.

### **SODC Approvals – They have given approval for the following two applications:**

a) P19/S4507/DIS - Chiltern Hills Farm Road Running Through Russells Water Russells Water Discharge of Condition (5) of application P19/S2283/FUL - Arboricultural Method Statement. Construction of an agricultural equipment barn/store.

b) P19/S4506/FUL - Chiltern Hills Farm Russells Water

Variation of condition 2 (approved plans) of application P19/S2283/FUL-provision of a first floor within the main element of the barn. (As amended by plans received 2020-01-23 to remove viewing platform, six rooflights from NW elevation, to include 5 additional rooflights along SE elevation and insertion of small window at ground floor NE elevation). (Construction of agricultural equipment barn/store).

## 2. Emerging Local Plan 2034

There was much discussion and debate on this issue. PWF said that he has put in a FOI request regarding how much housing has been built in South Oxfordshire in the last 12 months. PWF also stated that this is one way of building the houses by supporting Option A.

**Resolved:** That SPC support Option A - withdraw the emerging South Oxfordshire Local Plan 2034.

## 09/20 Highway Issues SF

1. **Traffic Calming and Park Corner** – Discussion of measures including white gates, roundels etc – There is a meeting to be held on Wednesday to discuss these issues. It was agreed that we investigate recycled plastic gates as well as wood ones.

2. **Coates Lane** – It was noted that part of this land is common land. EL will contact Open Spaces for advice.

2. **Automated Signs** – EL will get an updated cost from Ian Goldsmith.

10/20 General Issues

1. **Trees** – EL will chase Docker for a quote for the tree work needed.
2. **Litterblitz**- Park Corner are doing one on the 21<sup>st</sup> March. KT to arrange for the equipment.
3. **Events in Swyncombe** - Nothing to report
4. **Speed Surveys in Cookley Green and Park Corner by the Speedwatch Team**- Nothing to report
5. **War Memorial** – EL has had some quotes. It was agreed to do the lead lettering works at an approximate cost of £550. A District Councillor grant has been applied for, but we have not yet heard if it has been successful.  
**Resolved:** That we do these works even if we do not get a grant.
6. **AONB/National Parks** – PWF said he had nothing to report but is keeping an eye on this issue.
7. **Public Library ‘drop off’ scheme** – EL had spoken to Steve Harrod about this but they are not doing this at the moment. PWF said this is disappointing and should be done as it stops landfill and is a great idea.
8. **OCC Parish Traffic Meetings** – PWF stated that the Government are putting a lot of money into transport improvements.
9. **Shopping Bus** – PWF said that this continues to do well.
10. **Website** -KT to update
11. **Parish Portrait** – PWF is still working on this and is getting a lot of information. His target to complete this is 2022.
12. **SPC Land to be registered** – EL will submit a Land Registry request.
13. **VE Day 75 – Friday 8<sup>th</sup> May 2020** – This will take place on Friday 8<sup>th</sup> May. It will be a ‘street party’ style event on the Green at Russells Water with possibly a band, marquees etc. Discussion took place on this and it was:  
**Resolved:** That SPC put in up to £500 to be used for this event.

11/20 Correspondence

No correspondence needed discussion

12/20 Date of Next Meeting

Monday 18<sup>th</sup> May at 7pm in the Cricket Pavilion

13/20 Other Matters for Discussion at the discretion of Chair

*To note any other matters raised by Members of the Council*

**THERE BEING NO OTHER BUSINSS THE MEETING CLOSED AT 8.45PM**